



PURCHASE ORDER

PO Number: 303-2-0016

Requisition Number: 303-2-00068

Order Date: 8/9/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Bolm Road Warehouse

6506 Bolm Road

Austin, TX 78721

Show numbers on all papers and packages

Referenced Source or Vendor

14217712356

AssetWorks USA, Inc.

400 Holiday Drive, Suite 200

Pittsburgh, PA 12550

Sylvia Kelley

Phone: 215-354-1087 ext 1351, Fax:

sylvia.kelley@assetworks.com

AssetWorks license renewal for State Surplus Property Program & Federal TSA/Airport Property Sales (SMS Hosting, Maintenance & Support)

Price as per the attached quote

DIR Contract- renewal in progress. (PVSLY DIR-TSO-3637)

Description

TFC Contact:

Kristy Fierro, (512) 507-7643

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
SMS Hosting Maintenance & Support	1	EA	\$25,359.35	9/1/2021	8/31/2022	\$25,359.35

Renewal for FY2022

NIGP Class: 208

NIGP Item: 00

Object Class: 380

Reimbursement Type: Not Reimbursable

Notes: Quote with a breakdown of charges attached.
Split evenly between Org Codes 0321 and 0330

Note - AssetWorks does not have their approved contract renewal yet with DIR but Archana is working with DIR to get a timeframe to see if the contract will be approved prior to 9/1 or if we need to request an exemption from DIR.

Grand Total \$25,359.35

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2022
Division	Executive
Program	Surplus Property - Federal/State
Phone	5125077643
Org Code	0321 - TSA Airport Property Sales
Type of Purchase/PCC Code	'D' Purchases of IT commodities/services not available on a DIR Contract
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Sastry, Archana - CTCM, CTPM, 5124632743

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)